

PROCESS OVERVIEW

DEPARTURE



Check-in

Boarding

In-flight

ARRIVAL



Immigration Luggage Claim

District Desks

PCR Test

QUARANTINE



Check-In

PCR Test

Release

Disclaimer: This document was created with information collected from various Chinese embassy websites, Chinese government announcements, as well as member experiences. It is subject to change, please check official sources (consulate, gov website, airline) for latest updates.

DEPARTURE | CHECK-IN

Who is it for:

- All nationalities
- All departure countries
- All Ages

China Customs Health Declaration

- One-time form
- Screen shot the end screen
- Valid only for 24hrs
 (if flight is > 24hr, redo during transit/layover)
- End screen checked at check-in and disembark at PVG airport





Link to the mini app

DEPARTURE | BOARDING

Who is it for:

- All nationalities
- Listed departure countries (check consulate website)
- All ages (exception: young children under 3yo in certain countries)

COVID Test Results

* Take a test at least 3 days prior to flight. The COVID test result issue date needs to be within 72hrs of boarding time for flight

Chinese citizens:

 Within 24hrs of receiving the PCR test, upload the results to the WeChat mini program 健康防疫码国际版



 At boarding, you are required to present a Green Health Code with an "HS" logo in the middle



Non-Chinese citizens:

- At least 24hrs prior to departure, send the following documents by e-mail to the Chinese embassy nearest you to receive a stamped Health declaration form
 - COVID test result
 - Signed Health Declaration Form
 - Copy of passport bio-page
- At boarding, you are required to present these documents: (Suggest to printed out these documents)
 - The Consulate Stamped Health Declaration Form
 - Certified copy of the COVID test result

Information source: Please check the <u>official Chinese consulate website</u> in the country you are located in, as well as transiting in, to find further details on 1) Whether you need a test 2) Where to take a test 3)How to submit the test. Each country's process will vary.

HEALTH DECLARATION FORM

Example Submission Process: UK

Title of e-mail: HS + Full Name + Date of Departure

Attachments:

- Filled in and Signed Health Declaration Form (See right side)
- Copy of Passport bio page
- COVID negative test results

Where to e-mail them to

- Chinese Consulate of the UK: <u>testreportuk@gmail.com</u>
- Manchester Chinese Consulate: health_man@outlook.com
- Edinburgh Chinese Consulate: lsxz edi@163.com
- Belfast Chinese Consulate: chinacnbft@gmail.com

(Source: Official website of Chinese Embassy in the UK and Northern Ireland)

http://www.chinese-embassy.org.uk/eng/visa/notice/

Health Declaration Form

I (Full name: , Passport number:) hereby declare that I have had none of the following situations in the 14 days immediately preceding the date on this Health Declaration Form: 1. Being confirmed or suspected of COVID-19 infection by any medical institution; 2. Running a fever at or above 37.3°C or showing respiratory symptoms; 3. Coming into contact with confirmed or suspected COVID-19 cases; 4. Coming into contact with patients with a fever or respiratory symptoms; 5. Staying in a community or hotel reporting confirmed or suspected COVID-19 6. At least two persons in my office or family running a fever or showing respiratory 7. Taking medicine for fever or cold; 8. Visiting public spaces like hospitals, theaters, restaurants and leisure facilities or taking part in group activities without taking protective measures like wearing a mask. I declare the truthfulness and veracity of the statements above and the COVID-19 negative certificate I have provided. If any of the above-mentioned situations happens to me before leaving for China, I shall cancel the trip. I acknowledge and accept the responsibilities under this Declaration pursuant to the relevant laws and regulations of the People's Republic of China should I conceal any health condition that might cause the spread of quarantinable infectious diseases or give rise to serious risks of such spread. Signature: Date: / (Day/Month/Year) To be completed by consular officers of the Chinese Embassy or Consulate: The Chinese Embassy/Consulate has examined the COVID-19 negative certificate (No. , Issuance date: / /) provided by the declarant. Used for the sole purpose of pre-boarding screening by airlines, this health declaration form is valid until / / .

(Day/Month/Year)

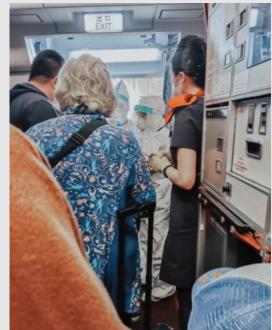
Information source: Please check the <u>official Chinese consulate website</u> in the country you are located in, as well as transiting in, to find further details on 1) Whether you need a test 2) Where to take a test 3) How to submit the test. Each country's process will vary.

LHR – PVG (British Airways)

Fight Experience 21.09.2020

- Full plane, no spacing
- Bring extra masks/face shield/goggles if you can get your hands on one. Suggest to wear your hair in a bun and cover it as well.
- Upon landing, health staff will come onto the plane to scan your China Customs health declaration QR code
- Will also be given a health form to sign (bring a pen)
- Sign the yellow customs arrival slip (as per usual arrival process)
 - Provide a clear Chinese address and phone number, if not, use your company contact
- Getting off the plane takes 45min, called in groups





Transit Experience

Seoul Incheon Transit

24 transits (overnight stay at airport), separate airline transits allowed. Bags checked through.

- Flight route ATL ICN HGH, with Delta/Korean Air, and Air China.
- Get off plane in Seoul
- Show Health Declaration Form
- Go through security
- Transit from T2 to T1 with shuttle train
- Pick up boarding passes at transit desks
- Transit hotel (inside immigration): Transit Hotel
 & Matina Lounge

Tokyo Narita Transit

Same day transits only (airport closes overnight, Japan borders are closed), separate airline transits allowed, bags checked through.

- Flight route SFO NRT HGH, United Airlines and Air China.
- 2hr transit time in NRT
- Pick up boarding passes at NRT transit desk
- Show Health Declaration Form
- No overnight stay in Japan allowed

COVID PRC Test

- After getting off the plane, test tubes and stickers with your name will be provided
- Sign the testing consent form
 - Nose/throat/blood test, assigned at random
 - You may request for throat swab only for young children.
 - Everyone must get at least 1 type of test, even infants







采样知情同意书

NoseThroatBlood

您好。

为了保护您及他人的身体健康, 检疫人员需要从您身上 采集样本进行实验室检测, 以排查传染病。

如果您阅读、理解了以上内容、并剧意配合采样工作。 请在下方签名以表示同意。采样及实验室检测不收取任何费 用。

谢谢您的合作!

姓名:

日期:

Informed consent for sampling

Dear Passengers,

In order to protect the health of you and others, quarantine officials need to take samples for the related laboratory tests.

If you understand the above contents and would like to cooperate with quarantine officials in taking samples, please sign below.Sampling and laboratory testing does not charge any fees.

Thank you for your cooperation!

Nam

Date:

SH Resident

- Immigration
- Luggage claim

This is where you can do currency exchange and buy a Chinese mobile sim if needed

- Follow the signs for Shanghai Resident or Shanghai Area
- Scan QR code to fill in an "Shanghai Airport Authority form"

Screenshot the end screen, it will be checked at the district desk and before leaving the airport





Scan these codes to fill out Airport Authority Form (Wifi/Mobile connection required)



Non-SH Resident

- If you are not a Shanghai Resident, follow the signs for "Other provinces and cities"
- Jiangsu, Zhejiang, Anhui will have a separate line as they have the 3+11 day quarantine agreement with the Shanghai government. (Day 4-14 will be in home residence city if you are a resident of these 3 provinces)

You also need the Airport Authority form filled even if going to other provinces









Airport Authority Form

Information you will need, advise to have these details all in one place on a note somewhere on your phone or a piece of paper

- Name
- ID Type (Passport)
- ID/Passport number
- Contact phone number in China
- Nationality
- Last country you stayed in
- Arrival Date
- Arrival Flight Number
- Destination Area: Jingan/Xuhui/Pudong/Minhang etc
- Destination Province City and District: 上海市 (Shanghai) 静安区 (Jingan)/徐汇区(Xuhui)
- Detailed Destination Address: Apartment address in Chinese if possible
- Countries visited/stopped over in the past 14 days



浦东机场入境旅客信息登记(**T2**非中转)

姓名:	请输入您的姓名
NAME	Please enter name
证件类型:	请选择您的证件类型
ID TYPES	Please select ID type
证件号:	请输入您的证件号
ID(PASSPORT) NUMBER	Please enter ID(PASSPORT
联系方式:	Please enter ID(PASSPORT) 请输入您的手机。
CONTACT INFORMATION IN CHINA	Please enter 25 armation
国籍:	请选
NATIONALITY	elect nationality
上一站国家 LAST STAV COUNT OF AIR PO	,搜索并选择您的上一站国家/地区 Please search and select
the all	2020-09-11
ARRIV OC	Please enter arrival date
进港航班:	请输入您的进港航班号
ARRIVAL FLIGHT	Please enter arrival flight
目的区域:	请选择您的目的区域
DESTINATION AREA	Please select destination area
目的地省市区: DESTINATION PROVINCE, CITY & DISTRICT	请选择 🗸 请选择 🗸
	Please select
目的地详细地址:	请输入您的目的地详细地址

SH Resident

At the Shanghai District desk: ask for 2+12 or 7+7 home quarantine application form.

(*Only those who are pregnant, traveling with elderly, young children, or have underlying health conditions can apply for 2+12 days home quarantine)

Information you will need to physically write down:

- Name
- Passport number
- Flight Number
- Contact phone number in China
- Nationality
- Home Quarantine Address
- Signature



Staff will escort you to arranged bus for the assigned hotel in your district (non-shanghai
residents will get a random hotel assigned, based on availability), they will collect your
passport and call your names to board the bus. Passports returned once you get to the
hotel for check in.

(Waiting for a bus can be a matter of minutes up to several hours. It depends on availability. Don't hesitate to ask the staff to push them for a bus if you've been waiting for a while)

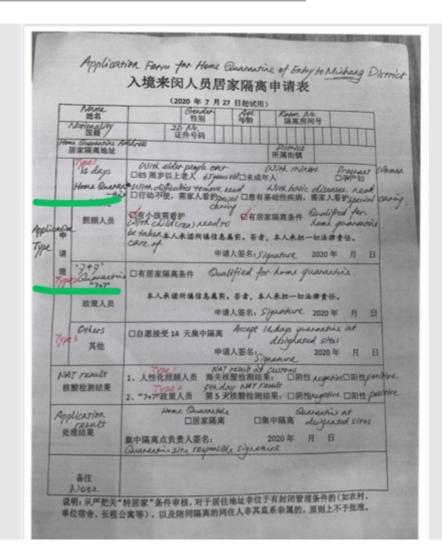
(No one can enter/exit Pudong airport freely, so you cannot leave items or your bags for someone else to pick up from you at the airport)

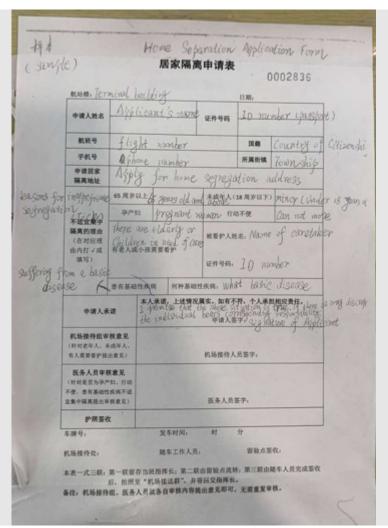
Sample Home—Q Application

You can only find these forms physically at the airport district desks. If not, insist on it when you check-in at the hotel.

Would advise to have information required on a piece of paper (in Chinese if possible). Staff are usually happy to help you fill it in if you don't write Chinese.

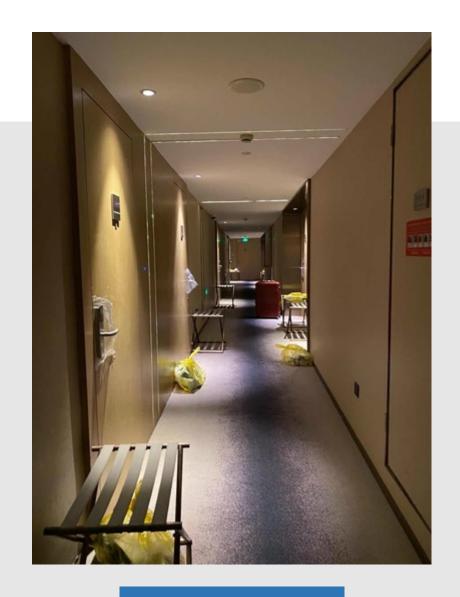
For medical conditions, bring your doctor's diagnosis, medication details written and best translated to Chinese.





Shanghai Hotel Quarantine

- You cannot choose which hotel to quarantine in. They are assigned based on availability. However you should be assigned to your home district if a resident.
- These hotels are regular 3-4star hotels, closed for the purpose of quarantine only.
- Room rates from 200-500rmb per night, most hotels have 2-3 meals provided.
- Adults may not share rooms. Children may share rooms with either parent.
- Payment either at check-in or check out. Methods of payment accepted:
 wechat/Alipay, RMB cash. Foreign credit cards not always accepted.
- Delivery: Each hotel has its own delivery rules, some allow food delivery, online shopping for daily necessities, and personal packages from family and friends.
 Hotel staff will hand you an instruction sheet upon check-in on what is allowed.
- Hotel wifi can sometimes be patchy. Would advise to have a Chinese SIM purchased before you leave your departure country or buy one at Pudong Luggage Claim.



Meals left outside hotel rooms

Example – Jingan Holiday Inn

智选假日

- 400rmb/night (meals included)
- Food deliveries, Kuaidi (online shopping), and personal delivery allowed
- Air conditioning allowed
- No fridge
- Provided: kettle, bottled water, toilet paper, trash bags, towels, amenities & toiletries, disinfectant tablets for toilet use (They will leave extra at your door each morning)







Example – Jingan Holiday Inn

智选假日

- Staff usually don't speak English, have translation tools ready
- Some hotels will add you into a wechat group to communicate with staff since you can't leave the room
- Meal-times can be found on the hotel check-in notice (right picture)
- Towels and sheets are not changed
- Personal deliveries brought up at 10:30am-12:00, 16:00-18:00
- Trash collection daily at 17:50, tie up trash back and leave outside the door
- Smoking is prohibited

Apps you can download for delivery

- Meituan/eleme: takeaway
- Hema 盒马: fresh produce, groceries
- Taobao: online shopping
- Element fresh: hot western food











酒店告知书

山田喜观察人员:

根据《中华人民共和国传采防治法》、《关于上海市防控新型冠状病毒感觉 的肺炎疫情全面实施来沪人员健康缔查和重点人员隔离观察(留验)工作的通

- (4) 《上海市防控新型对状剂毒肠染的肺炎疫情重点人员隔离观察工作流程和 第43》,综合知如下、请予以配合。
- 1、集中隔离观察点仅提供早、中、晚餐,送餐时间:早餐7:30-8:45、中餐11:30-12:45、晚餐17:00-18:15,放在房间门口自行取用。除上述餐食, 无其他餐食服务。
- 2、房间配置小垃圾袋 40 个,卷纸 10 卷、洗漱用品 6 套,梳子 2 把,拖鞋 8 双,洗发水、沐浴液、护发素、洗手液各 1 瓶 300ml、香皂 1 块,请节约使用,如需添加,请电话拨打总台 (0)。补充上述物品时间为每天 10:30-12:30,放在房间门口自行取用,其他时间段无人配送。
 - 3、房间毛巾、浴巾、床上用品等在入住期间不提供更换服务。
- 4、由于进食外类可能出現腹沟等情况,会引起不必要的症状混淆,请尽量减少自点外类次数。自点外类送达后,放置在前台,由专人再送至房间门口。送至房间门口时间为每天 10:30-12:00, 16: 30-18: 00, 其他时间段无人送达。
- 5、请尽量保持房间清洁,房间内垃圾请自行清理,并将垃圾袋扎口封好,放在房间门口,集中收取时间为下午17:50。
 - 6、为了减少不必要的交叉感染,隔离观察期间,禁止离开房间。
 - 7、<u>在住店期间严禁吸烟!请勿摄坏消防设备!严禁在消防设备上悬挂物品!</u> 客房内物品若有损坏,照价赔偿!

Example – Jingan Holiday Inn

智选假日

- Report your temperature twice a day at 8:15 and 12:30. Health staff will phone your room to ask for your temperature
- Thermometer will be provided (advise to bring your own digital one as it will be quicker)
- Each time you use the toilet, put in 10 disinfectant tablets, put down the lid, wait for 1hr and then flush
- If you have any symptoms such as fever, cough, runny nose, sore throat, diarrhea, call 0 or 1 to contact the front desk





如的隔离观察人员:

根据《上海市防控新型冠状病毒感染的肺炎疫情重点人 長隔高观察工作流程和要求》, 需要您配合做好如下下4

- 1、健康状况显测: 请您每日土午8:15和下午12:30分 别自行测试一次体温, 医务人员通过电话了解您的体温情况, 同时了解有无发热、咳嗽、流涕、咽痛、腹泻等症状。
- 2、体温计消毒:请您在每次测量体温后用 75%的酒精 棉片对体温计进行擦拭消毒,消毒完成后体温计由您自行保管。
- 3、排泄物、分泌物消毒:每次大、便后,在马桶内投入10片含氯消毒片,加盖,使排泄物和消毒液充分接触小时后冲掉。
- 4、如您出现发热、咳嗽、流涕、咽痛、腹泻等症状 可效 "0" 或者 "1" 联系前台。
- 5、由于进食外卖可能出现腹泻等情况,会引起不必要的症状混淆,请尽量减少自点外类次数。自点外类送达后,放置在前台,由专人再送至房间门口。送至房间门口时间为每天 10:30-12:00, 16:30-18:00, 其他时间段无人送达。入住时房间内已备好 7 天或 14 天共 14 或 28 瓶水,如有需求请自购。
 - 6、隔离观察期间,请不要在房间内使用自带的电器。
 - 7、隔离观察期间,为降低感染风险,禁止人员探望。
 - 8、在解除隔离观察前,请您配合,不得离开所居住的

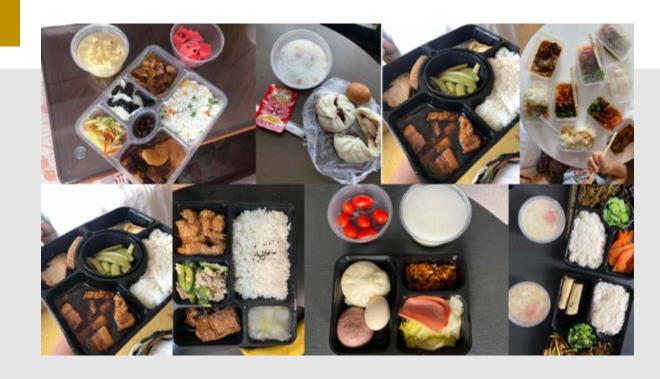
房间。

Example Quarantine Food

- You may request for Vegetarian food
- Please notify the check-in staff and/or your doctor if you have dietary restrictions.

Consider to pack

- Ramen
- Instant cup noodles/soups
- Dehydrated meals (camping stores)
- Cereal
- Instant pastas
- Multigrain bars
- Jerky
- Tea/Coffee + Your own Mug
- Nuts and dried fruit
- Bread/rice cakes/crackers
- Spices/herbs/sauces/salt/pepper



我对海鲜过敏

I am allergic to seafood

我对鸡蛋过敏

I am allergic to eggs

请提供素食餐 我们不能吃肉

Please provide vegetarian meals, we cannot eat meat

Shanghai Hotel Quarantine

What if...

- What if the hotel is dirty? Can I change rooms?
 Difficult but not impossible, you can ask nicely but be persistent with hotel staff.
- Can I change hotels?
 - So far not possible from what people have been sharing since March.
- What if I have a non-covid medical emergency during quarantine?
 - Contact your assigned doctor at the hotel to get assistance.

- Someone on my flight tests positive?
 If you are sitting in the same row or 3 rows in front/behind that person, you will be moved to another hotel. Everyone on the same flight will not be eligible for home quarantine. If already in home quarantine you will be called and transported to hotel quarantine.
- What if I test positive?
 - You will be sent to a fever clinic for a few days of further testing which includes more swabs, blood tests, chest x-rays. If it was a false positive then you will return to your hotel and continue quarantine. If you are diagnosed as a covid patient, then you will be admitted to a designated treatment hospital.

Hotel to Home Quarantine

If you've applied for 7+7 home quarantine, this is what will happen

- On landing day + 5 days, you will have a second PCR test done at the hotel
- If your home quarantine application has been approved and your test result comes back negative, you will be able to leave on landing day + 8 days
- Staff will notify you by phone on when you can leave your room and checkout
- An arranged bus will take you from the quarantine hotel to your home

Arriving at home

- A community representative plus assigned doctor will be waiting at your home entrance to receive you. You may need to sign another form.
- The committee rep will put a door sensor on your front door. Each time you open the door, you will need to report back to the rep via wechat on the reason for opening the door.
- The doctor will also add you on wechat for temperature reporting

7+7 隔离告知单

尊敬的隔离观察人员:

- 1、二次**核酸采样日期**为飞机落地时间+5 天,上午8:30 ——10:00 左右,请衣冠整洁、戴好口罩,耐心在房间内等候,不要 随意走出房间,等工作人员敲门后搬一张椅子放在门口做好准备,房 间门口的黄色袋子为医疗废弃物袋子,请不要随意翻动。
- 2、离开酒店转居家隔离时间为飞机落地时间+8 天, 请耐心等待工作人员电话通知后,在规定的时间内下楼办理手续,并 领取隔离健康观察转程单、核酸证明(免费者无,但隔离健康转程单 上会有核酸阴性章),由专车接送离开。
 - 3、隔离完毕后请自行退群。

Home Quarantine

Home Quarantine Deliveries

 Your compound staff or the delivery staff are allowed to bring your food, groceries, packages to your front door. Some committee reps will mandate you can open the door at specific times only, other compounds allow you to open your door as many times as you want.

Trash Collection

 A trash collector will come once a day to collect your trash just like hotel quarantine. They will knock on your door and you are allowed to open the door and leave your trash outside.

Release on day 15

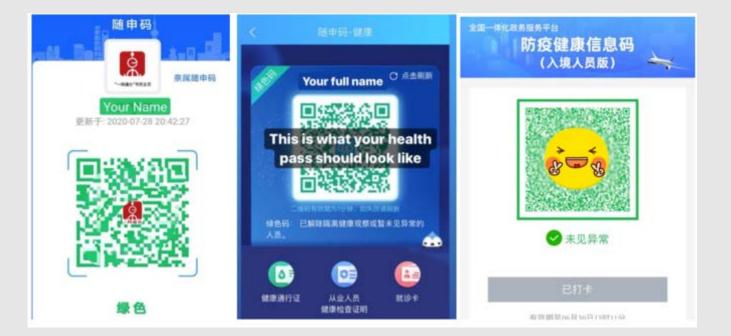
- On landing day + 14 days, the doctor will come by and provide you with a home quarantine release form. It will have your personal details as well as your quarantine completion date.
- Your doctor will also let you know when you may leave (usually midnight day 15)

Annex I Notice on Release of People from High-Risk Regions Monitored for the COVID-19 from Health Observation in Shanghai You have completed the 14-day period of home contralized (mandatory) quarantine for health observation (from MMDDYY to MMDDYY). You are now released from the observation based on your health condition. Please wear a face mask before visiting the fever clinic of a close medical institution in case of fever, cough, and other respiratory tract symptoms in the follow-up period. Thank you for your understanding, support and cooperation during the observation Contact Person: (Organization responsible for the quan The bodge of this notice shall truthfully doclars and register his fer health condition upon milly into ties in the Yangtas River Delta region in secondaring with the prevention and control requirements this the related jurisdiction during the disease proveogen and control period Raticed astrocities in the region shall require the halder of the notice to comply with appropriat

After Finishing Quarantine

Health Codes

- A Green Health Code is required when visiting specific places within China such as: airports, train stations, hotels (restaurants inside hotels), spas, gyms, museums, hospitals, and schools.
- You can find this in Alipay, Wecaht, or Heath Cloud App
- A Chinese phone number and your passport details is required to obtain this code
- If you cannot obtain this code, you may use your quarantine release form signed by your doctor



*A separate guide named "Health Code Guide (In China) 20200917" has detailed steps on how to obtain these codes.